

Note of Meeting - Renewable Fuels Agency Board

Date: Wednesday 3rd September 2008
Location: Great Minster House, Marsham Street, London
Time: 13.15 – 17.45

In attendance:

Board Members

Professor Ed Gallagher (Chair)
Dr Paul Jefferiss
Brian White
Greg Archer
Gareth Llewellyn
Nick Goodall
(Chief Executive)

Executive

Malcolm Fendick
Victoria Hodgkinson-Gibbs

Aaron Berry
David Calderbank
Liz Rose

The board considered the minutes, matters arising, NDPB training, the risk register, the financial report and continuing with Shared Services. The HR strategy was agreed. The CEO gave a brief report on the work of the Agency.

An update was given on the various publications and the first quarterly report which was due the following month. The board were told of the feed back post the Gallagher Review. A report from the Head of Carbon and Sustainability was read to the board.

The Board noted a paper which discussed the implications of the Climate Change Bill for the Agency.

The CEO tabled and summarised a paper on future options for the board to consider and a meeting was to be set up to consider the way forward.

The next board meeting will be an open meeting to be on 1 October in Hastings.